

CRIMINALSOURCE™

QUICK REFERENCE CARD

WestlaweCarswell

CriminalSource™ provides one-click access to the most valued criminal law information. It offers a wealth of content combined with powerful search tools so that you never have to wonder if there is somewhere else you should be looking.

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www.westlawecarswell.com

01 WHAT INFORMATION IS IN CRIMINALSOURCE?

For information on content coverage and currency, please click the [What's in CriminalSource](#) and [Currency Notes](#) links in the [About CriminalSource](#) section in the left frame of the Home page.

02 CRIMINALSOURCE HOME PAGE

The screenshot shows the CriminalSource home page with the following elements and callouts:

- 1**: Navigation bar at the top with tabs for LawSource, FamilySource, Estates&TrustSource, CriminalSource (selected), Litigator, IPSource, Toxicology, and SecuritiesLit.
- 2**: Search Templates section on the left sidebar, including Cases, Legislation, Tremear's Annotations, Cournoyer & Oumet - Code, Criminal Code, Crankshaw's Case Digest/Histories, Nadin-Davis-Sentamuva Duval, Criminal Reports/Articles, Motor Vehicle Reports/Articles, and Other Commentary.
- 3**: Browse Tables of Contents section on the left sidebar, including Commentary, Legislation, Other, and CriminalSource Directory.
- 4**: About CriminalSource section on the left sidebar, including What's in CriminalSource and Currency Notes.
- 5**: Latest Supreme Court of Canada Cases and Cournoyer-Oumet on brief.
- 6**: Search section with fields for Act (Criminal Code), Section Number, Keyword Search, and Keyword.
- 7**: Find/KeyCite Cases section with radio buttons for Find and KeyCite, and a dropdown for Jurisdiction (All Jurisdictions).
- 8**: Search Carswell's Criminal Law Digest section with a dropdown for Offences (Abduction) and a dropdown for Evidence (Admissibility).

1 Home page Source tabs/Navigation bar.

5 View the latest issues of the Newsletters or the latest Supreme Court of Canada cases.

2 Conduct a search using Search Templates customized for the criminal law professional.

6 Find key legislation by section number OR search by keyword(s).

3 Browse criminal law-focused indices and tables of contents.

7 Find or KeyCite (note up) cases by name.

4 Review the content coverage and currency of CriminalSource materials.

8 Research a criminal law issue using Carswell's Criminal Law Digest - access a topical listing of Offences or Evidence.

03 HOW CAN I KEEP CURRENT WITH CRIMINAL LAW-RELATED ISSUES?

Review the latest Supreme Court of Canada cases and press releases or any of the following newsletters:

Watt’s Criminal Law and Evidence Newsletter, written by Justice David Watt, provides valuable insights into criminal law and evidence including summaries and comments on case law, key statutory developments, and commentary on current issues of interest to criminal law practitioners. The newsletter is published on a bi-weekly basis.

Neuberger Rose Criminal Law Advisor is written by leading defence counsel David Rose. This monthly newsletter provides expert analysis on current issues of interest to criminal practitioners across Canada. It features summaries of key legislative developments, case comments and summaries of trial level decisions covering a wide range of matters including the Charter, forensic and electronic evidence.

Segal’s Motor Vehicle and Impaired Driving Newsletter provides summaries of key practice developments as they arise, summaries and comments on case law, and in particular, important breathalyzer cases, *Criminal Code* and provincial cases under dangerous driving, criminal negligence, fail to remain and drive while disqualified. It is published bi-weekly.

Cournoyer-Ouimet en bref, is a monthly French language newsletter by the Honourable Mr. Justice Guy Cournoyer and Gilles Ouimet. It provides expert analysis of current developments in Canadian criminal law as well as highlights of important new case law, legislation and periodical literature.

04 HOW DO I FIND A SECTION OF THE CRIMINAL CODE OR OTHER KEY LEGISLATION BY SECTION NUMBER?

1. Select an Act from the *Find Act* drop-down list located in the **Selected Legislation** section of the Home page.
2. Enter the statutory provision in the **Section Number** field.
3. Click **Go**.

05 HOW DO I CONDUCT A TOPICAL KEYWORD SEARCH OF THE CRIMINAL CODE OR OTHER KEY LEGISLATION?

1. Select an Act from the *Search Act* drop-down list located in the **Selected Legislation** section of the Home page.
2. Enter your keyword(s) into the **Keyword Search** field.
3. Click **Go**.

TIP: CriminalSource's full text legislation will also link you to corresponding discussions in *Tremear's Annotations*, *Crankshaw's Case Digests/Histories* and *Nadin-Davis Canadian Sentencing Digest* when you click the [Annotations](#) link on the [Related Info](#) tab. You may also access these Annotations directly by clicking the appropriate link under [Search Templates](#) in the left frame of the Home page.

Note: The [Selected Legislation](#) section shows the most requested Acts only. Check the [Table of Contents](#) and the [What's in CriminalSource](#) note to see the entire listing of legislation available with your subscription.

06 HOW CAN I CONDUCT A TOPICAL KEYWORD SEARCH OF CASE LAW?

1. Click the [Cases](#) Custom Search Template located in the left frame of the Home page.
2. Enter search terms in the [Search full text for](#) box. Add Boolean connectors or use *The results must contain* drop-down list.
3. Fill in any fields (eg. judge, court, etc.) and/or limit your results by using the selection boxes (eg. jurisdiction, etc.), if you wish.
4. Click [Go](#).

07 HOW DO I FIND OR KEYCITE (NOTE UP) A CASE BY NAME?

1. Click the [Find](#) or [KeyCite](#) radio button located in the [Find/KeyCite Cases](#) section of the Home page.
2. Enter the case name and select a jurisdiction from the drop-down list.
3. Click [Go](#).

08 HOW DO I FIND OR KEYCITE (NOTE UP) A CASE BY CITATION?

1. Click [FIND&PRINT](#) or [KEYCITECANADA](#) located on the Navigation bar at the top of the page.
2.
 - a) On the [FIND&PRINT](#) page enter the citation into the [Find this document by citation](#) field located in the left frame.
 - b) On the [KEYCITECANADA](#) page enter the citation into the [KeyCite this citation](#) field located in the left frame. If the case you are KeyCiting is not Canadian, choose the appropriate country from the Publication Country drop-down list.
3. Click [Go](#).

09 HOW DO I PERFORM AN ISSUE-BASED SEARCH USING THE CRIMINAL LAW DIGESTS?

1. Click the appropriate hypertext digest link listed at the bottom of the Home page.
2. Click the + button beside a heading to expand the Table of Contents. Continue clicking the + button until you reach a blue hypertext link.
3. Click the hypertext link to retrieve digests on your topic.

OR

1. Select an option from the *Offences* or *Evidence* drop-down list.
2. Click **Go** and follow the instructions in 2. and 3. above.

10 HOW DO I PRINT, E-MAIL, FAX, DOWNLOAD, OR SAVE ON WestlaweCarswell?



WestlaweCarswell offers a variety of document delivery options. Simply click the appropriate button located in the upper right corner of the right frame.

Click **QUICK PRINT** to print the current document quickly using your default format preferences.

Click **PRINT** to print your current document along with other related information at the same time; or the Result List displayed in the left frame. You may change your default formatting/print settings here.

Click **EMAIL** to e-mail your current document along with other related information at the same time or the Result List displayed in the left frame.

Click **DOWNLOAD** to download the document displayed in the right frame along with other related information at the same time or the Result List displayed in the left frame.

Click **OTHER** to fax or save a document or Result List.

Click **FIND&PRINT** to retrieve and print multiple documents. Enter up to 20 citations at a time and have them printed or downloaded together.

TIP: To print part of a document, highlight the desired text. Then, using your browser, open the **File** menu and select **Print**. In the **Print** window, choose the **Selection** radio button and then click **Print**.

11 WHERE DO I FIND HELP?

For technical or reference support or to inquire about training, contact Carswell at:

Toll-Free:	1.800.387.5164
In Toronto:	416.609.3800
Online:	www.carswell.com/email

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www.westlawecarswell.com

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