

Date: March 11, 2005

Subject: 1. New Pulldowns to Increase Flexibility of Searches
2. Customer Learning & Reference Support Update

1. New Pulldowns to Increase Flexibility of Searches
- Search template additions (timeframe, year, results, etc.)

Pulldown menus or scroll boxes have been added to the Custom Search Templates, allowing users to specify timeframe restrictions on their searches (where applicable).

Getting Started Tips

Case Name: Citation:

Court/Level: Counsel:

Judge/Decider: Year:

Headnote:

2 Limit Results (optional)

By Jurisdiction:
 All Jurisdictions
 Alberta
 British Columbia
 Federal

By Subject Area:
 All Subjects
 Churches and Religious Institutions
 Civil Practice and Procedure
 Constitutional

By Carswell Law Reports:
 All Reports
 Admin. Law Rep
 Alberta Law Rep
 B.C. Law Report


By Timeframe:
 Unrestricted
 Unrestricted
 Most recent 30 days
 Most recent 60 days
 Most recent 90 days
 Year-to-date
 This year and last year
 Most recent 3 years
 Most recent 10 years

Example: Pulldown added to LawSource Cases custom search template

For the **LawSource Law Reports Articles and Journals** custom search template, a **Timeframe** scroll box has been added as well as a new box for searching the **Year** field.


Home | Find | KeyCiteCanada | Database Directory More

[Terms and Connectors Search](#) [Natural Language Search](#)

Search Law Reports Articles and Journals 

[Clear Query](#)

1 Enter your search terms

Search full text for: [Searching Tips](#) 

The results must contain:
Any of these terms

Search the following fields:

Title: Citation:

Author: Year:

2 Limit Results (optional)

By Publication:

- All Reports and Journals
- Admin. Law Reports
- Alberta Law Reports
- Business Law Reports

By Timeframe:

- Unrestricted
- Year-to-date
- This year and last year
- Most recent 3 years

A new **The results must contain:** pulldown menu has been added to the Custom Search Template for **ICLL/IDJC**, allowing users to specify the relationship between search terms in the **Any Text** box (e.g. results must contain all of these terms, or the terms as a phrase, etc.).

The screenshot shows the Westlaw CARSWELL search interface. The top navigation bar includes 'Law Source', 'Criminal Source', 'Family Source', 'Insolvency Source', 'Securities Source', and 'Business & News'. The main search area is titled 'Search ICLL/IDJC'. It features a '1 Enter your search terms' section with input fields for Title, Author, Reviewer, Cite, Year, Case, Legislation, and Subject. Below this is an 'Any Text' input field and a dropdown menu labeled 'The results must contain:'. The dropdown menu is open, showing options: 'Any of these terms', 'All of these terms', 'This phrase', 'Terms within five words', 'Terms in same sentence', 'Terms in same paragraph', 'Unconnected', 'Year-to-date', 'This year and last year', and 'Most recent 3 years'. A red circle highlights the 'Any Text' field and the dropdown menu. To the right of the dropdown is a 'GO' button. Below the search area are links for 'Table of Subject Headings' and 'Table of Periodicals Indexed'.

2. Customer Learning & Reference Support Update

Carswell understands that continuous learning and professional development are the keys to the success of individuals and organizations. Carswell's WestlaweCARSWELL courses give you the opportunity to grow and acquire the knowledge and skills that are integral to your success in a competitive marketplace. Work with one of our qualified and knowledgeable Learning Consultants in a practice session, or call a Reference Consultant or Reference Lawyer, to develop the finesse that will allow you to research with confidence using WestlaweCARSWELL. The responsibility to learn is yours, and when you take the time, the rewards will follow.

NEW! Suite of Courses:

WestlaweCARSWELL now offers a suite of Basic and Advanced courses, customized by Source. These courses are available for Group Boardroom Sessions and Hands-On Lab Sessions and feature engaging and interactive exercises and materials. Each course is 3.5 hours, with breaks, and covers the content listed below:

Basics: Introduction, Getting Started, Content and Currency Overview, Finding a Document, KeyCiteCanada, Keyword Searching with Custom Search Templates, Navigating Your Search Results, Formulating a Query Using Boolean Connectors, Editing or Refining a Search, Document Delivery, Basic Content, Latest Developments, Research Trail, Finding Help, Signing Off, Cost-Effective Searching

Advanced: Structuring a WestlaweCARSWELL Search, Terms & Connectors and Natural Language Searching, Limit Citing References in KeyCiteCanada, WestClip, The Result Options Menu, Advanced Content, Browsing and Searching Legislation, Searching Other Commentary, Document Delivery and Management, Using the Tools Menu, Customizing Your Options, Research Trail, Customizing Your Sign-On Page

NEW! Needs Assessments:

Contact our Customer Learning Coordinator to book a Needs Assessment with your professional Learning Consultant. The Needs Assessment will help you determine which course is most suited to your needs and the needs of your organization.

Contact Information Changes:

Old:

Research Support- carswell.researchsupport@thomson.com
Training Consultant- carswell.train@thomson.com

New:

Reference Support- carswell.reference@thomson.com
Customer Learning- carswell.learning@thomson.com

All contact phone numbers for the above groups remain the same. We can be reached at: 1-800-387-5164 or 416-609-3800.

During this transition period the old email address will remain active until September 1, 2005. All messages sent to the old e-mail addresses will be redirected to the new e-mail.