

# WestlawCarswell Quick Reference Card Find a Case by Citation in CriminalSource

## When you know the full citation

- 1 To find a case by its full citation, click **FIND&PRINT** located on the Navigation bar at the top of the page.



Figure 1

- 2 Enter the citation in the **Find this document by citation** field in the left frame. If the case you are finding is not Canadian, choose the appropriate country from the *Choose a Publication Country* drop-down list.

Figure 2

- 3 Click **Go**.

**Note:** This citation field is not sensitive to spacing, capitalization or punctuation used for abbreviations. However, when a form of punctuation is an essential part of the citation style, it should be included. When searching case law, omit the year of the decision (entered in parenthesis) in the citation entry.

### Examples:

<b>To find:</b> (1959) 38 C.B.R. 91	<b>Enter:</b> 38 cbr 91
<b>To find:</b> [2006] B.C.W.L.D. 87	<b>Enter:</b> 2006 bcwld 87
<b>To find:</b> REJB 2004-55586	<b>Enter:</b> rejb 2004-55586

## When you have a partial citation and other information

- 1 To find a case when you have a partial citation along with other information, click **Cases** in the **Search Templates** section located in the left frame of the **Home** page.



Figure 3

- 2 Enter the partial citation into the **Citation** field. Note that this field is sensitive to all punctuation and spacing.
- 3 Enter any other information you may have about the case.

The screenshot shows the 'Search Cases' interface with the following details:

- 1 Select a source:** Radio buttons for 'CriminalSource' (selected) and 'LawSource (all Canadian cases)'.
- 2 Enter your search terms:**
  - Search full text for:** A text box containing 'self-incrimination' with a 'Go' button to its right.
  - The results must contain:** A dropdown menu set to 'Any of these terms'.
  - Search the following fields:**
    - Case Name: [ ]
    - Court/Level: [supreme court]
    - Judge/Decider: [ ]
    - Headnote: [ ]
    - Citation: [c.c.c.]
    - Counsel: [ ]
    - Year: [2002]
- 3 Limit Results (optional):** Three dropdown menus for filtering:
  - By Jurisdiction:** All Jurisdictions, Alberta, British Columbia, Federal.
  - By Subject Area:** All Subjects, Churches and Religious Institutions, Civil Practice and Procedure, Constitutional.
  - By Carswell Law Report:** All Reports, Admin. Law Reports, Alberta Law Reports, B.C. Law Reports.
- By Timeframe:** A dropdown menu set to 'Unrestricted'.

At the bottom, there is a copyright notice: 'Copyright © 2008, Thomson Carswell. | Help' and the Thomson Carswell logo.

Figure 4

- 4 Click **Go**.