

# Westlaw<sup>®</sup> Canada

## Quick Reference Card

### Finding Documents in Westlaw Canada

#### Retrieving a Case, Statutory Provision, Regulation or Rule by Name/Title

To retrieve a Canadian case, statutory provision, regulation or rule and to view its full text when you know its name or title, use Find. Find is accessible from most Home pages and from the Navigation bar.

- 1 Click the **Find** radio button in the **Find/ KeyCite Document** section of the Home page.

**Find/KeyCite a Document**

**Find**  **KeyCite**

[Global Find by Name/Title](#)  
[Global KeyCite by Name/Title](#)

**Case:** Name:  Tip Jurisdiction:  Go

**Legislation:** Title:  Tip Section:  Jurisdiction:  Go

**Or, any document by citation:** Citation:  Tip Go

- 2 Enter all or part of the case name or legislation title into the appropriate fields. For cases, select a jurisdiction. For legislation, enter a section number in the **Section** field and select a jurisdiction. Click **Go**.

Figure 1

**Note:** For CriminalSource, use the **Find/KeyCite Cases** or **Selected Legislation** section on the Home page. For SecuritiesSource, click the [Find a Document](#) link located in the left frame.

#### Retrieving a Document by Citation

Every document on Westlaw Canada has a citation and may be retrieved by Find, including case law, statutory provisions, regulations, rules, commentary and policy documents. To retrieve a specific document by its citation, use Find, accessible from most Home pages. (You may need to scroll down the page to see it.) Find is also accessible from the Navigation bar.

- 1 Click the **Find** radio button in the **Find/ KeyCite Document** section of the Home page.

**Find/KeyCite a Document**

**Find**  **KeyCite**

[Global Find by Name/Title](#)  
[Global KeyCite by Name/Title](#)

**Case:** Name:  Tip Jurisdiction:  Go

**Legislation:** Title:  Tip Section:  Jurisdiction:  Go

**Or, any document by citation:** Citation:  Tip Go

- 2 Enter the citation into the **Citation** field. Click **Go**.

Figure 2

**Note:** For SecuritiesSource and CriminalSource, click **FIND & PRINT** on the Navigation bar.

