

WestlawCarswell Quick Reference Card KeyCite Canada[®] for Legislation

KeyCite Canada is a powerful citation service (derived from The Canadian Abridgment) available exclusively on WestlawCarswell. Use KeyCite Canada to note up cases, statutes, rules and regulations.

KeyCite Canada for legislation includes judicial treatment of Canadian and foreign statutes, rules and regulations cited in Canadian decisions that fall within the following coverage: selective coverage of reported cases prior to 1977, comprehensive coverage of reported cases since 1977, and comprehensive coverage of unreported cases since 1986.

KeyCite Canada provides citing references to cases and authoritative secondary sources that have cited a federal, provincial or international statute or a Supreme Court of Canada, Federal Court, territorial or provincial rule.

Accessing KeyCite Canada

Access KeyCite Canada by using one of the following methods:

- Click the **KeyCite** radio button located in the **Find/KeyCite a Document** section on most Source Home pages. Enter the title and section into the fields provided and select the jurisdiction from the drop-down list. From the Result List select the appropriate document by clicking its blue hypertext link. Documents not indicated with a green C do not have any citing references.
- Click [Citing References](#) on the **Related Info** tab in the left frame while viewing a document.
- Click **KeyCite Canada** on the WestlawCarswell Navigation bar and use the options in the left frame.

Accessing KeyCite Canada

When you access KeyCite Canada for legislation, the citing references appear in the right frame.

Click [Monitor with KeyCite Alert](#) to access the KeyCite Alert wizard.

Click **Limit KeyCite Display** to restrict the list of citing references for legislation by date, locate (search term), jurisdiction, and/or document type.

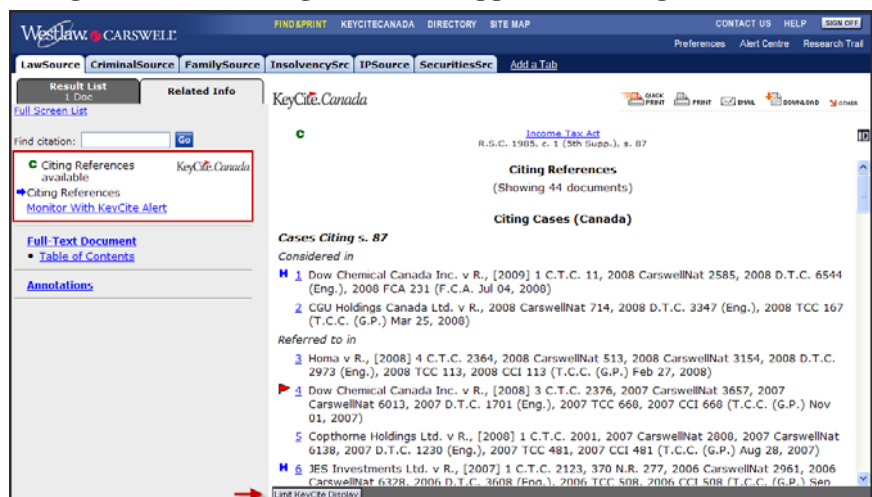


Figure 1

Restricting Citing References (Limit KeyCite Display)

WestlaweCarswell provides you with the ability to restrict a list of citing references to only those references that are important to you. You may use any combination of the following limits: Locate (search term), Jurisdiction, Date and Document Type.

Click the **Limit KeyCite Display** button located at the bottom of the Citing References page to retrieve KeyCite Limits. (See Figure 1)

The Locate page is retrieved automatically. Enter your search terms in the **Locate** box. Locate searches the full text of each cited document for your search terms. To select another limit, simply click the bullet beside the limit page you wish to retrieve. To limit by **Jurisdiction**, click the checkboxes beside the limits you would like to see. You may also limit by the date of the referring documents (such as the judgment date of cases, or the publication date of newsletters). In the **Date of Document** section, select a restriction from the *Date of Document* drop-down list or enter the desired date range in the **Before** and **After** fields. To restrict the citing references by the date they were added to WestlaweCarswell, select a restriction from the *Date added after* drop-down list or enter a specific date. **Document Type** allows you to restrict your list either to cases (by court level) and secondary sources. Click the **Apply** button when you are ready to apply the restrictions.

KeyCite Canada Status Flags

- ▶ A **red flag** warns that the case may not be good law; that the decision has been reversed, or has not been followed within the same jurisdiction or by the Supreme Court of Canada.
- ▶ A **yellow flag** warns that the decision has some negative history or treatment, but has not been reversed or overruled. It is also displayed if a treatment has been recently added, and has not yet been editorially analysed.
- H** A **blue H** indicates that the decision has some direct history but it is not known to be negative.
- C** A **green C** indicates that the decision has no direct history, but there are treating cases or other citing references to the decision. *For statutory provisions*, the green C indicates that there are cases or other citing references to the provision.

Creating and Accessing KeyCite Alert

To create a KeyCite Alert, use one of the following methods:

- Click Monitor with KeyCite Alert on the **Related Info** tab to access the KeyCite Alert wizard.
- Click **Alert Centre** on the WestlaweCarswell Navigation bar and select Create Entry or Entry Wizard on the KeyCite Alert title bar.

To access KeyCite Alert, click **Alert Centre** on the WestlaweCarswell Navigation bar and click the **Open Directory** button (down arrow) on the KeyCite Alert title bar.



Figure 2