

Quick Reference Card

KeyCiteCanada® for Legislation

Check the status of
the law with
KeyCiteCanada®

KeyCiteCanada is a powerful citation service (derived from The Canadian Abridgment) available exclusively on Westlaw®CARSWELL. Use KeyCiteCanada to note up cases, statutes and rules.

KeyCiteCanada for legislation includes judicial treatment of Canadian and foreign statutes and rules cited in Canadian decisions that fall within the following coverage: selective coverage of reported cases prior to 1977, comprehensive coverage of reported cases since 1977, and comprehensive coverage of unreported cases since 1986.

KeyCiteCanada provides citing references to cases and authoritative secondary sources that have cited a federal, provincial or international statute or a Supreme Court of Canada, Federal Court, territorial or provincial rule.

Accessing KeyCiteCanada

Access KeyCiteCanada by using one of the following methods:

- Click the **KeyCite** radio button located in the **Find/KeyCite a Document** section on most Source Home pages. Enter the title, section and jurisdiction of the statutory provision or rule you want to note up. From the Result List, select the appropriate statutory provision or rule and click its document number. Documents not indicated with a green C do not have any citing reference.
- Click **Citing References** on the **Related Info** tab in the left frame while viewing a document.
- Click **KeyCiteCanada** on the Westlaw®CARSWELL Navigation bar and use the options in the left frame.

Viewing a KeyCiteCanada Result

When you access KeyCiteCanada for legislation, the citing references appear in the right frame.

Click **Monitor with KeyCite Alert** to access the KeyCite Alert wizard.

Click **Limit KeyCite Display** to restrict the list of citing references for legislation by date, locate (search term), jurisdiction, and/or document type.

The screenshot shows the Westlaw CARSWELL interface. At the top, there is a navigation bar with 'FIND KEYCITECANADA DIRECTORY SITE MAP' and 'HELP SIGN OFF'. Below the navigation bar, there are tabs for 'LawSource', 'CriminalSource', 'FamilySource', 'InsolvencySrc', 'IPSource', 'SecuritiesSrc', and 'Add/Remove Tabs'. The main content area is divided into two frames. The left frame has a 'Result List' tab and a 'Related Info' tab. Under 'Related Info', there is a 'KeyCiteCanada' section with a 'Citing References available' indicator and a 'Monitor With KeyCite Alert' button. Below this, there are links for 'Full-Text Document' and 'Annotations'. The right frame shows the 'KeyCiteCanada' results for 'Income Tax Act, R.S.C. 1985, c. 1 (5th Supp.), s. 87'. It includes a 'Citing References' section (Showing 12 documents) and a 'Citing Cases (Canada)' section. The 'Citing Cases (Canada)' section is further divided into 'Cases Citing s. 87' and 'Cases Citing s. 87(1)'. A 'Limit KeyCite Display' button is located at the bottom right of the right frame.

Figure 1





Restricting Citing References (Limit KeyCite Display)

Westlaw®CARSWELL provides you with the ability to restrict a list of citing references to only those references that are important to you. You may use any combination of the following limits: Locate (search term), Jurisdiction, Date and Document Type.

Click the **Limit KeyCite Display** button located at the bottom of the Citing References page to retrieve KeyCite Limits. (See Figure 1)

The Locate page is retrieved automatically. Enter your search terms in the **Locate** box. Locate searches the full text of each cited document for your search terms. To select another limit, simply click the bullet beside the limit page you wish to retrieve. To limit by **Jurisdiction**, click the checkboxes beside the limits you would like to see. You may also limit by the date of the referring documents (such as the judgment date of cases, or the publication date of newsletters). In the **Date of Document** section, select a restriction from the *Date of Document* drop-down list or enter the desired date range in the **Before** and **After** fields. To restrict the citing references by the date they were added to Westlaw®CARSWELL, select a restriction from the *Date added after* drop-down list or enter a specific date. **Document Type** allows you to restrict your list either to cases (by court level) and secondary sources. Click the **Apply** button when you are ready to apply the restrictions.

KeyCiteCanada Status Flags

-  A **red flag** warns that the case may not be good law; that the decision has been reversed, or has not been followed within the same jurisdiction or by the Supreme Court of Canada.
-  A **yellow flag** warns that the decision has some negative history or treatment, but has not been reversed or overruled. It is also displayed if a treatment has been recently added, and has not yet been editorially analysed.
-  A **blue H** indicates that the decision has some direct history but it is not known to be negative.
-  A **green C** indicates that the decision has no direct history, but there are treating cases or other citing references to the decision. *For statutory provisions*, the green C indicates that there are cases or other citing references to the provision.

KeyCite Alert

To create a KeyCite Alert, use one of the following methods:

- Click **Monitor with KeyCite Alert** on the **Related Info** tab to access the KeyCite Alert wizard.
- Click **Alert Centre** on the Westlaw®CARSWELL Navigation bar and select **Create Entry** or **Entry Wizard** on the KeyCite Alert title bar.

To access KeyCite Alert, click **Alert Centre** on the Westlaw®CARSWELL Navigation bar and click the **Open Directory** button (down arrow) on the KeyCite Alert title bar.



Figure 3